

Allison Fagan, Psychologist LLC
6264 S. Sunbury Road, Suite 400 Westerville, OH 43081
614-398-9624
Allison@DrAllisonFagan.com

INFORMED CONSENT FOR TELEPSYCHOLOGY

Please read this carefully and let me know if you have any questions. When you sign this document, it will represent an agreement between us.

Benefits and Risks of Telepsychology: Telepsychology refers to providing psychology services remotely using telecommunications technologies, such as video conferencing. One of the benefits of telepsychology is that the client and clinician can engage in services without being in the same physical location. Due to licensing restrictions, you will need to be in the State of Ohio at the time of our meeting. Telepsychology also requires technical competence on both our parts to be helpful. Details about how to log in to my HIPAA compliant videoconferencing Zoom portal are in “*Distance Teleconferencing Instructions*”.

Confidentiality: I have a legal and ethical responsibility to make my best efforts to protect all communications that are a part of our telepsychology. However, the nature of electronic communications technologies is such that I cannot guarantee that our communications will be kept confidential or that other people may not gain access to our communications. I will try to use updated encryption methods, firewalls, and back-up systems to help keep your information private, but there is a risk that our electronic communications may be compromised, unsecured, or accessed by others. You should also take reasonable steps to ensure the security of our communications (for example, only using secure networks for telepsychology sessions and having passwords to protect the device you use for telepsychology).

The extent of confidentiality and the exceptions to confidentiality that I outlined in my Informed Consent still apply in telepsychology. Please let me know if you have any questions about exceptions to confidentiality.

Emergencies and Technology: Assessing and evaluating threats and other emergencies can be more difficult when conducting telepsychology than in-person meetings. In the event of an emergency, I will call emergency services and disclose your address to the dispatcher, and/or I will reach out to the emergency contact you provide to me on my registration forms. If the session is interrupted for any reason, such as the technological connection fails, and you are having an emergency, do not call me back; instead, call 911, or go to your nearest emergency room. Call me back after you have called or obtained emergency services.

If the session is interrupted and you are not having an emergency, disconnect from the session and I will wait two (2) minutes and then re-contact you via the telepsychology platform on which we agreed to conduct therapy. If you do not receive a call back within two (2) minutes, then call me on the phone at 614-398-9624. If there is a technological failure and we are unable to resume the connection, you will only be charged the prorated amount of actual session time.

Fees: The same fee rates will apply for telepsychology as apply for in-person appointments. However, third-party payers may not cover sessions that are conducted via telecommunication. If your insurance, HMO, third-party payor, or other managed care provider does not cover electronic psychotherapy sessions, you will be solely responsible for the entire fee of the session. Please contact your insurance company prior to our engaging in telepsychology sessions in order to determine whether these sessions will be covered.

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Records: The telepsychology sessions shall not be recorded in any way unless agreed to in writing by mutual consent. I will maintain a record of our session in the same way I maintain records of in-person sessions in accordance with my policies.

Important requirements: You agree to attend session in a place that is quiet and confidential. You will arrange for childcare for any children in the home. You will not attend session while driving. If this meeting requires the involvement of more than one person, all people will need to be visible on the computer screen throughout our appointment. Please make sure your internet and computer is set up with a camera and adequate bandwidth. I must have an accurate email on file for you because this how you will receive a link to our session.

Informed Consent: This agreement is intended as a supplement to the general informed consent that we agreed to at the outset of our work together and does not amend any of the terms of that agreement. Your signature below indicates agreement with its terms and conditions.

Client Printed Name

Signature and Date

Client Printed Name

Signature and Date

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Telepsychology Instructions

Please read these instructions carefully. We will be meeting via a Pro Zoom videoconferencing portal. I pay for this HIPAA compliant teleconferencing platform. Telepsychology requires attention to some details that do not exist when we meet in person.

Prior to our appointment:

Telepsychology requires that you have a computer, tablet or smartphone with a camera, microphone, and speakers or headphones.

Plan to attend our appointment in a place that is quiet and confidential. Please make sure you have childcare for any children in the home. *If this is not possible, please discuss this situation with me prior to your appointment.* I will not conduct an appointment with you if you are driving or in a situation that I deem unsafe or lacking in adequate confidentiality. Sitting in the privacy of your parked car is acceptable.

You will need private internet access. Do not log on to our meeting using a public WiFi. Please make sure your internet and computer is set up with a camera and enough bandwidth.

The email address you give me will be the address I use to send you a confidential link to our appointment. Please consider the appropriateness and potential risks of using a work email address. I will send unique meeting ID codes for each telepsychology appointment.

Please download Zoom to your device. There is no cost to you to do so. You only need to install it one time, sessions after that it will automatically open. Here are links to download Zoom to your computer:

For MAC: [zoomusInstaller \(9\).pkg](#)

For PC: [ZoomInstaller \(1\).exe](#)

There are also Zoom apps available for Smart Phones.

At the time of our appointment:

At the time of our appointment, please open the email invitation. Please click the link to join our session.

Select to launch application using Zoom.us

Please select to “join audio conference by computer” (that will use your computer’s speaker and webcam).

You will wait for me in a virtual waiting room. I will admit you to our meeting when I can confirm that you are entering from the email address that I used to send the invitation.

If this is our first meeting, I will ask to see photo identification. I will ask to confirm your location. All parties for the appointment need to be visible on the computer screen. I also have the ability to lock the meeting so that no one else could gain access to our appointment if they somehow obtained the unique meeting ID code.